

**VLCT PROPERTY AND CASUALTY INTERMUNICIPAL FUND, INC.
BOARD OF DIRECTORS MEETING
FRIDAY DECEMBER 6, 2024**

**VLCT OFFICES, MONTPELIER, VERMONT
10:00 AM to 12:00 PM EDT (Lunch to Follow)**

**This will be an in-person meeting and via Zoom
Zoom Meeting Link:**

AGENDA

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| 10:00 am | 1. Call to Order |
| 10:01 am | 2. Approval of the Agenda |
| 10:03 am | 3. Approval of the Minutes |
| 10:05 am | 4. Staff Reports |
| | a. Organizational Update [Joe] |
| | b. Q3 Financial Report [Seth] |
| | c. Update on 2024 Audit [Seth] |
| | d. Q3 Claims Report [Jill] |
| | e. 2025 Renewal and New Business Update [Kelly Knotek] |
| 10:35 am | 5. VLCT Administrative Contract and 2025 Addendum [Seth] |
| 10:45 am | 6. VLCT Equity Assessment Request and MOA [Ted] |
| 10:55 am | 7. 2025 Budget Presentation [Joe] |
| 11:10 am | 8. List of Proposed 2025 Board Meeting Dates [Joe] |
| 11:20 am | 9. Board Governance |
| | a. Conflict of Interest Forms [Joe] |
| | b. Appointment of Alternate Board Members [Aaron Frank] |
| | c. Election of Officers [Jackie] |
| | d. Committee Appointments [Jackie] |

- 11:35 am 10. Board Policies [Joe]
- Discontinue Fair Claims and Trade Practices Resolution
 - Updates to Claim Conflict of Interest Policy
- 11:45 am 11. PACIF High Hazard Flood Zone Coverage Discussion [Joe and Fred]
- 11:58 am 12. Executive Session for Personnel, Litigation and Contractual Negotiations (Not Anticipated)
- 11:59 am 13. Other Business
- 12:00 pm 14. Adjournment