



**VLCT EMPLOYMENT RESOURCE AND BENEFITS TRUST, INC.
BOARD OF DIRECTORS MEETING (with PACIF Board)
FRIDAY, DECEMBER 6, 2024
VLCT OFFICES, MONTPELIER, VERMONT and via ZOOM
10:00 a.m. to 1:30 p.m. – lunch at noon**

ZOOM Link: <https://us06web.zoom.us/j/81352540502>

AGENDA

1. PACIF Board Meeting
2. Call to Order
3. Approval of the Agenda
4. Approval of the Minutes
5. Staff and Financial Reports
 - a. Organizational Update [Joe]
 - b. 3rd Quarter Financials [Seth]
 - c. 3rd Quarter Claims & UI Renewal Review [Kelley]
6. Approval of 2024 Audit Engagement Letter [Seth]
7. VLCT Administrative Support Service Agreement and 2025 Addendum [Joe/Seth]
8. Memorandum of Agreement with VLCT [Joe/Seth]
9. 2025 Proposed Budget [Joe]
10. Board Governance [Charles]
 - a. Conflict of Interest Forms
 - b. Election of Officers
 - c. Committee Appointments
11. 2025 Proposed Meeting Schedule [Joe]
12. Executive Session for Personnel, Litigation and Contractual Negotiations. [not anticipated]
13. Other Business
14. Adjournment