

**Minutes of the 2025 Joint Annual Meeting of the Membership
Vermont League of Cities & Towns,
VLCT Property and Casualty Intermunicipal Fund and the
VLCT Employment Resource & Benefits Trust, Inc.**

**October 7, 2025 – Hilton Doubletree, South Burlington, VT
and via ZOOM**

VLCT Board members present: Mary Ann Goulette, Jessie Baker, Mike Doenges, Julie Hance, Charles Hancock, Michael Hogan, Delsie Hoyt, Ann Lawless, Georgette Wolf-Ludwig, Tom Leitz, Karen Barber

PACIF/VERB Board members present: Aaron Frank (PACIF), Rob Gaiotti (PACIF-remote), Kelly Murphy (PACIF/VERB), Charles Safford (PACIF/VERB), Bruce Urie (PACIF), Bryan Young (PACIF/VERB), Karen Barber (PACIF), Rene Bouchard (PACIF), and Nicolas Storellicastro (PACIF/VERB)

Others present: Billie Jo Forgues (P/L), Chris Violette (P/V/L), Michele Johnson (P/V/L), Jackie Savela (P/V/L), John Potter (P/L), Michael Strait (P/V/L), Betty Ritter (P/V/L), Kari Bradley (P/V/L), Michael Jones (P/V/L), Kerry Keement (P/V/L), Carl Etnier (P/V/L), Marcus Certa (P/V/L), Ethan Lawrence (P/V/L), Peter Berger (P/V/L), John Haverstock (P/L), Peter Booth (P/V/L), Patrick Cushing (P/V/L), Patricia Waugh (P/L), Scott Murphy (P/V/L), Corinn Julow (P/V/L), Ann Reed (P/V/L), Trevor Lashua (P/V/L), Joshua Armeson (P/V/L), Jeff Mobus (P/V/L), Chad Whitehead (P/V/L), Brian Shupe (P/V/L), Scott Tucker (P/L) and Elaine Wang (P/V/L),

VLCT Executive Director Ted Brady, attending remotely, welcomed all to the meeting and turned the meeting over to VLCT Board President Mary Ann Goulette, who called the meeting to order at 3:07 P.M. President Goulette thanked the members of the PACIF and VERB boards for approving her as facilitator of today's joint annual meeting.

President Goulette asked for a motion and a second from members representing all of VLCT, PACIF and VERB to adopt the agenda for today's joint annual meeting. On motion duly made by Aaron Frank of Colchester and seconded by Charles Safford of Stowe, the agenda was adopted unanimously.

Executive Director Ted Brady introduced the governing rules of the VLCT/PACIF/VERB Annual Meeting, and President Goulette asked for a motion to adopt the rules. On motion duly made by Michael Strait of Brighton and seconded by Carl Etnier of East Montpelier, the rules were adopted unanimously.

President Goulette asked for a motion to approve the minutes of the VLCT, VERB and PACIF 2024 Annual meetings. Carl Etnier of East Montpelier requested a motion to correct a referenced date in the minutes where the VLCT Nominating Committee Report of 2024 is presented, however President Goulette confirmed and noted the minutes were correct as written. On motion

duly made by Charlie Hancock of Montgomery and seconded by Delsie Hoyt of West Fairlee, the minutes were approved.

VLCT's Chief Financial Officer Seth Abbene presented the 2024 financial audit reports for PACIF, VERB and VLCT. President Goulette asked for a motion to accept the reports. On motion duly made by Marcus Certa of Essex Junction City and seconded by Michael Strait of Brighton, the reports were approved unanimously.

Executive Director Ted Brady presented his annual organizational update to the VLCT membership. Mr. Brady highlighted the various programs, projects and services that took place over the course of last year for the benefit of VLCT members and also thanked VLCT staff and our Business Alliance Program sponsors for making everything possible. In closing, he asked everyone in attendance to join him in remembering and thanking two long-time Town Managers and PACIF Board members who passed away recently: Stuart Hurd in Bennington, and Dave Atherton in Killington.

New Risk Management Services Director, Phil Latvis, presented his organizational update to the PACIF and VERB memberships. Mr. Latvis highlighted the various programs, projects and services that took place over the course of the last year for the benefit of PACIF and VERB members, and he also thanked the Risk Management Services staff for their contributions and efforts.

Jessie Baker, City Manager of South Burlington and chair of the VLCT Nominating Committee, presented the slate of candidates and officers for the VLCT Board of Directors. The committee recommends the following VLCT board members whose current terms expire in October 2025 to be elected for two-year terms:

- Karen Barber, Selectboard, Town of Huntington
- Tracy Borst, Town Clerk/Treasurer, Town of Thetford
- Jacqueline Higgins, Town Manager, Town of Williamstown
- Tom Leitz, Town Manager, Town of Waterbury
- Brian Shupe, Selectboard, Town of Waitsfield

The VLCT Nominating Committee further recommends the following officers be elected:

- President: Mary Ann Goulette, Town Manager, Town of West Rutland
- Vice President: Charlie Hancock, Selectboard Chair, Town of Montgomery

Hearing no other nominations from the floor, President Goulette requested a motion to elect the slate as proposed by the VLCT Nominating Committee. On motion duly made by Scott Tucker of Wilmington and seconded by Michael Hogan of Cabot, the report was accepted unanimously.

President Goulette requested a moment to thank three VLCT Board members ending their service this year: Kristine Lott, Mayor of Winooski, Georgette Wolf-Ludwig, Town Clerk in Fairlee and Delsie Hoyt, Selectboard Chair in West Fairlee.

Kelly Murphy, Montpelier Acting City Manager and chair of the PACIF Nominating Committee, presented the PACIF Nominating Committee report.

The committee recommends the following PACIF Board members serve one more year until December 31, 2026: Aaron Frank, Town of Colchester, Charles Safford, Town of Stowe, Bruce Urie, Town of Craftsbury and Erik Wells, Town of Williston.

The committee further recommends the following members of the board serve two more years until December 31, 2027: Kelly Murphy, City of Montpelier, Nicolas Storellicastro, City of Barre and Bryan Young, Town of Orwell.

The committee is also required to submit nominations to fill up to four, three-year terms. The committee recommends the following candidates to serve three-year terms until December 31, 2028: Karen Barber, Town of Huntington, Rob Gaiotti, Town of Dorset and Todd Odit, Town of Hinesburg. The nominating committee report in the packet included Dave Atherton's name as the committee met before his passing, so his name was omitted from the vote today.

President Goulette asked if there were any other nominations. Hearing none, she requested a motion to elect the slate as proposed by the PACIF Nominating Committee. A motion was made by Bruce Urie of Craftsbury and seconded by Marcus Certa of Essex Junction City to accept the report. Before the vote, as a point of clarification, Scott Tucker of Wilmington asked if there was currently a PACIF board opening. Nominating Committee Chair Murphy confirmed this was correct. Mr. Tucker inquired if they should ask for nominations from the floor. PACIF Board President noted the board currently has an alternate, Rene Bouchard of Roxbury, and if he was willing to serve he could be appointed by the membership to fill the open position. Mr. Bouchard accepted. President Goulette asked for a motion to amend the original motion to approve the report and instead to add Rene Bouchard to the slate to fill David Atherton's open position. The motion was duly made by Aaron Frank of Colchester and seconded by Charles Safford of Stowe. The motion passed unanimously.

Executive Director Ted Brady noted he neglected to thank former PACIF Board members Patrick Moreland of Brattleboro and Jackie Higgins of Williamstown for their service to the PACIF Board. He also thanked former VLCT Board President Bill Fraser of Montpelier who retired from municipal service in the spring and resigned from the VLCT Board.

Bryan Young, Treasurer for the Town of Orwell and chair of the VERB Nominating Committee, presented the VERB Nominating Committee report. The committee recommends the following members serve one more year until December 31, 2026: Bryan Young, Town of Orwell.

The committee further recommends the following member serve two more years until December 31, 2027: Kelly Murphy, City of Montpelier.

The committee is also required to submit nominations to fill up to three, three-year terms. The committee recommends the following members serve a three-year term until December 31, 2028: Todd Odit, Town of Hinesburg, Charles Safford, Town of Stowe and Nicolas Storellicastro, City of Barre.

President Goulette asked if there were any other nominations. Hearing none, she requested a motion to elect the slate as proposed by the VERB Nominating Committee. On motion duly made from Michael Strait in Brighton and seconded by Elain Wang of Winooski City, the report was accepted unanimously.

President Goulette thanked everyone for attending this joint annual meeting and invited everyone to please join them in person tomorrow for the Town Fair. She reviewed the schedule of the day's events, presenters and activities. There was no other business brought before the joint annual meeting.

By motion duly made by Aaron Frank of Colchester and seconded by Charles Safford of Stowe, the joint annual meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Kelley Avery
Assistant Secretary, Trust Boards

Link to meeting recording:

https://us06web.zoom.us/rec/share/0Jxl_CJvRk5zj_kzxJQWdYkiXbgwMQEnA5elq3bg2vtvFEUPDMBIFPsK-bp-CFhr.7K19p2owcii0WNre

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