

VERMONT LEAGUE OF CITIES AND TOWNS

Executive Committee Meeting

Thursday, February 13, 2025

3:00 p.m.

Hybrid Meeting – Via Teams and

In Person at VLCT Offices, City Center, 89 State Street, Montpelier, VT

The next meeting of the Vermont League of Cities and Towns Board of Directors Executive Committee will take place on Thursday, February 13, 2025, in a hybrid format at the VLCT offices and on [Teams](#).

AGENDA

Item

1. **Call to order by the President**
2. **Additions and Deletions to the Agenda**
3. **Approve Minutes**
Action Suggested: Approve minutes of the December 5, 2024, Executive Committee meeting.
4. **Building Discussion / Vermont Association Hub Update**
Action Suggested: None.
5. **RMS Director Search Update**
Action Suggested: None. Ted will provide you with an update on the search for a new RMS Director.
6. **Executive Director Annual Performance Evaluation**
Action Suggested: Approve proposed plan for evaluation and timeline.
 - a. **Draft Evaluation Memo**
7. **PACIF / VERB / VLCT Presidents Meetings**
Action Suggested: None. The VLCT Executive Committee may wish to ask the Executive Director to convene quarterly board president meetings of PACIF, VERB and VLCT to ensure coordination.
8. **Legislative Update**
Action Suggested: None. The Executive Committee may wish to discuss pressing legislative matters.
9. **Municipal Service Scholarship Committee Roster Assignment**
Action Suggested: None. The VLCT Executive Committee was delegated responsibility for selecting VLCT Municipal Service Scholarship recipients by the VLCT Board. Each year the Executive Director must verify the committee for VSAC.
10. **Executive Session (anticipated)**
Action Suggested: The Executive Committee may wish to make the following motion: I move that the VLCT Executive Committee enter executive session to discuss the appointment or employment or evaluation of a public officer or employee in accordance with [1 V.S.A. § 313\(a\)\(3\)](#). The Executive Committee may wish to invite the Executive Director to participate.
11. **Cancellation of February Board Meeting**
Action Suggested: If the VLCT Executive Committee agrees that there is no need for the February 20th board meeting, they may wish to formally cancel it.

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12. Other Business

13. Adjourn

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[Join the meeting now](#)

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Next Meetings :

Thursday, March 13th @ 3 p.m.

Thursday, April 3rd @ 3 p.m.

Thursday, May 1st @ 3 p.m.

Thursday, June 5th @ 3 p.m.