

# VERMONT LEAGUE OF CITIES AND TOWNS BOARD OF DIRECTORS MEETING

Thursday, May 21, 2026

9:00 a.m.

Hybrid Meeting – Via Zoom and

In Person at VLCT Offices, City Center, 89 State Street, Montpelier, VT

The next meeting of the Vermont League of Cities and Towns Board of Directors will take place on Thursday, May 21, 2026, in a hybrid format at the VLCT offices and on Zoom. Coffee and pastries be served at 8:30 a.m. Members and the public may also participate [via Zoom](#). The Zoom link will open at 8:45 a.m. **The meeting will be called to order at 9 a.m.**

## AGENDA

| <u>Item</u>  | <u>Time</u> |
|--|-------------|
| 1. <b>Call to order by President; Introduction of new members and guests</b>   | 9:00 a.m.   |
| 2. <b>Additions and Deletions to the Agenda</b><br><u>Action Suggested:</u> Board members should review the agenda, including adding or deleting items, moving items to and from the consent agenda, and having the President, board members, and staff identify items to be added under “Other Business.”   | 9:05 a.m.   |
| 3. <b>Consent Agenda Items</b><br><u>Action Suggested:</u> Approve all items in gross and without debate or amendment. A single member can demand a separate vote for any of the series offered. Items voted separately require a separate motion to approve and may be fully debated and amended at the end of the agenda.<br>a. <a href="#">Approve Minutes of April 16, 2026</a><br>b. <a href="#">Accept May Personnel Update</a><br>c. <a href="#">Approve 2026 Health and Dental Plans Addendum</a><br>d. <a href="#">Accept May Organizational Update (including MAC and RMS reports)</a><br>e. <a href="#">Approve General Board Policy Accidentally Omitted from Policies Approved in April</a> | 9:08 a.m.   |
| 4. <b>Executive Session to Discuss VLCT / VLCT PACIF / VERB Administrative Agreements and Addendum (anticipated)</b><br><u>Action Suggested:</u> No action required. Consultant Lynn McNamara will participate remotely.   | 9:10 a.m.   |
| 5. <b>Approve VLCT / VERB 2026 Fee and Service Agreement</b><br>a. <a href="#">Proposed VERB 2026 Fee and Service Agreement</a>  | 9:40 a.m.   |
| 6. <b>Acrisure Relationship</b><br><u>Action Suggested:</u> The Board may wish to authorize the Executive Director to enter into an agreement with Acrisure for 2026.<br>a. <a href="#">Memo from Executive Director Updating VLCT and PACIF About Acrisure Contract</a><br>b. <a href="#">VLCT PACIF Amended Acrisure Contract</a>  | 9:45 a.m.   |
| 7. <b>Discussion of the 2027/2028 Municipal Policy Process</b><br><u>Action Suggested:</u> The Board may wish to adopt a change to the 2027/2028 Municipal Policy Process. VLCT Director of Intergovernmental Relations Josh Hanford and VLCT Municipal Policy and Advocacy Specialist Samantha Shaheen will present a proposal.<br>a. <a href="#">2027/2028 Municipal Policy Process Memo</a>   | 9:55 a.m.   |

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8. **Approve VLCT Health Benefit Plan Solution Membership and Adoption Agreement and Formation of Health Plan Committee.** 10:10 a.m.  
Action Suggested: The Board may wish to approve the agreement after considering length of time members must commit to the plan and the time a member would be excluded from rejoining the plan after termination.  
a. **Draft Membership and Adoption Agreement**
9. **Call Special Member Meeting June 22<sup>nd</sup> at 3 p.m. and Review Articles of Incorporation and Bylaw Changes** 10:20 a.m.  
Action Suggested: Review the proposed Articles of Incorporation and Bylaw Changes and recommend the VLCT Membership adopt them at an upcoming special VLCT Membership Meeting.  
a. **DRAFT VLCT Articles of Incorporation**  
b. **DRAFT VLCT Amended Bylaws**
10. **Executive Director Evaluation** 10:30 a.m.  
Action Suggested: The Board may wish to discuss and act on the evaluation recommendations of the VLCT Executive Committee.
11. **Executive Session (if necessary)** 10:45 a.m.  
Action Suggested: The board may wish to go into executive session to discuss the evaluation of Executive Director.
12. **Other Business** 10:50 a.m.
13. **Adjourn** 10:55 a.m.

## DATES/TOPICS FOR UPCOMING BOARD MEETINGS

Thursday, June 18, 2026 @ 12:20 p.m. [In Person]: *2026 Q1 Financials, Policy Committee Charge, Municipal Service Awards*

Thursday, September 10, 2026 @ 12:20 p.m. (Note: this is not the third Thursday): *2026 Q2 Financials, Nominations and Appointments, Town Fair Preview*

Tuesday, October 6, 2026 @ 12:20 p.m. (Town Fair) [In Person]: *Adopt 2027 Budget and Set Dues, Adopt Municipal Policy for 2027/2028*

Thursday, November 12, 2026 @ 12:20 p.m. (Note: this is not the third Thursday): *2026 Q3 Financials / Adopt Legislative Priorities*

Thursday, December 17, 2026 @ 12:20 p.m.: *Adopt 2027 Work Plan, Review Trust Contracts*

### Topic: VLCT Board of Directors Meeting

Time: May 21, 2026 09:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/82114262535?pwd=NOqVpbzOpkhEFc6pWeFjUBkKv5k7a0.1>

Meeting ID: 821 1426 2535

Passcode: 528335

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