

VERMONT LEAGUE OF CITIES AND TOWNS BOARD OF DIRECTORS MEETING

Tuesday, October 6, 2026

10:30 a.m.

Hybrid Meeting – Via Zoom and

In Person at DoubleTree by Hilton, 870 Williston Road, South Burlington, VT

The next meeting of the Vermont League of Cities and Towns Board of Directors will take place on Thursday, October 6, 2026, in a hybrid format at the DoubleTree by Hilton in South Burlington and on Zoom. Members and the public may also participate [via Zoom](#). The Zoom link will open at 10:15 a.m. The meeting will be called to order at 10:30 a.m.

AGENDA

<u>Item</u>	<u>Time</u>
1. Call to order by President; Introduction of new members and guests	10:30 a.m..
2. Additions and Deletions to the Agenda <u>Action Suggested:</u> Board members should review the agenda, including adding or deleting items, moving items to and from the consent agenda, and having the President, board members, and staff identify items to be added under “Other Business.”	10:35 a.m.
3. Consent Agenda Items <u>Action Suggested:</u> Approve all items in gross and without debate or amendment. A single member can demand a separate vote for any of the series offered. Items voted separately require a separate motion to approve and may be fully debated and amended at the end of the agenda. a. Approve Minutes of October 1, VLCT Board of Directors Meeting b. October Organizational Update c. October Personnel Update	10:38 a.m.
4. Consideration of Amendments to the Proposed 2027/2028 VLCT Municipal Policy <u>Action Suggested:</u> Consider endorsing amendments to the 2027/2028 Municipal Policy. Josh Hanford and Samantha Sheehan of the Intergovernmental Relations Team will be present to review any proposed amendments.	10:40 a.m.
5. 2025 VLCT Audit Presentation <u>Action Suggested:</u> The Board may wish to accept the 2025 audit. Representatives from JohnsonLambert will join to present the audit and the 2026 audit plan and answer questions. a. 2025 VLCT Audit One Pager b. 2025 VLCT Internal Control Letter c. 2025 VLCT Audited Financial Statements d. 2025 VLCT Board Letter	11:00 a.m.
6. Establish 2027 VLCT Membership Dues <u>Action Suggested:</u> The Board may wish to approve proposed 2027 membership dues. a. Proposed 2027 Member Dues Memo b. Proposed 2027 Member Dues by Member	11:15 a.m.
7. Executive Session to Discuss VLCT / VLCT PACIF / VERB Administrative Agreements <u>Action Suggested:</u> No action required.	11:30 a.m.

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8. Break for Lunch and Annual Meeting 12:00 p.m.
9. Resume Executive Session to Discuss VLCT / VLCT PACIF / VERB Administrative Agreements 3:30 p.m.
10. Consider Terminating Current PACIF and VERB Administrative Services Agreements 4:00 p.m.
Action Suggested: The Board may wish to vote to terminate the existing Administrative Services Agreements with PACIF and VERB effective February 1, 2027.
a. **PACIF Administrative Services Agreement**
b. **PACIF 2026 Fee and Service Agreement**
c. **VERB Administrative Services Agreement**
d. **VERB 2026 Fee and Service Agreement**
e. **10.2.2026 PACIF Presentation**
11. Consider Revoking PACIF's Right of Use of VLCT Name 4:15 p.m.
Action Suggested: The Board may wish to revoke the right of PACIF to use the VLCT name.
a. **Minutes of May 14, 1986, VLCT Board of Directors Meeting**
12. Other Business 4:30 p.m.
13. Adjourn 4:45 p.m.

All times are approximate

DATES/TOPICS FOR UPCOMING BOARD MEETINGS

Thursday, November 12, 2026 @ 12:20 p.m. (Note: this is not the third Thursday): *2026 Q3 Financials / Adopt Legislative Priorities*

Thursday, December 17, 2026 @ 12:20 p.m.: *Adopt 2027 Work Plan, Review Trust Contracts*

Join Zoom Meeting

<https://us06web.zoom.us/j/88234220029?pwd=esFsJZGgHJfzJQHGcknrsQEikbn2UR.1>

Meeting ID: 882 3422 0029

Passcode: 602280

One tap mobile

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