

VERMONT LEAGUE OF CITIES AND TOWNS BOARD OF DIRECTORS MEETING

Thursday, March 19, 2026

12:20 p.m.

Hybrid Meeting – Via Zoom and

In Person at VLCT Offices, City Center, 89 State Street, Montpelier, VT

The next meeting of the Vermont League of Cities and Towns Board of Directors will take place on Thursday, March 19, 2026, in a hybrid format at the VLCT offices and on Zoom. Lunch will be served at 12 p.m. Members and the public may also participate [via Zoom](#). The Zoom link will open at 12 p.m. **The meeting will be called to order at 12:20 p.m.**

AGENDA

<u>Item</u>	<u>Time</u>
1. Call to order by President; Introduction of new members and guests	12:20 p.m.
2. Additions and Deletions to the Agenda <u>Action Suggested:</u> Board members should review the agenda, including adding or deleting items, moving items to and from the consent agenda, and having the President, board members, and staff identify items to be added under “Other Business.”	12:25 p.m.
3. Consent Agenda Items <u>Action Suggested:</u> Approve all items in gross and without debate or amendment. A single member can demand a separate vote for any of the series offered. Items voted separately require a separate motion to approve and may be fully debated and amended at the end of the agenda. a. Approve Minutes of February 11, 2026 b. Accept March Personnel Update c. Accept March Organizational Update d. Approve State of Vermont \$200,000 MTAP Grant for CHIP IN VT e. Approve \$10,000 Increase (From \$25,000 to \$35,000) in Net Position Funding for Consultant to Conduct Best Practice Research in League and Pool Governance Structures f. Approve Lynn McNamara \$35,000 Consulting Contract for League/Pool Organizational Services	12:30 p.m.
4. Executive Session to Discuss VLCT / VLCT PACIF / VERB Administrative Agreements and Addendum (anticipated) <u>Action Suggested:</u> No action required.	12:35 p.m.
5. Authorize Signature of PACIF and VERB Annual Addendums <u>Action Suggested:</u> The Board may wish to formally authorize the Executive Director to sign the annual addendums to the administrative support service agreements for PACIF and VERB.	12:50 p.m.
6. Conflict of Interest Training <u>Action Suggested:</u> No action required. Attorney Gary Kupferer will join to review VLCT’s Conflict of Interest Policy. a. VLCT Conflict of Interest Policy b. VLCT Conflict of Interest Form	1:00 p.m.

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| 7. | Acrisure Relationship
<u>Action Suggested:</u> The Board may wish to authorize the Executive Director to enter into an agreement with Acrisure for 2026 and beyond.
a. Proposed 2026 Acrisure Business Alliance Program Contract
b. Memo from Executive Director Updating VLCT and PACIF About Acrisure Contract | 1:15 p.m. |
| 8. | Health Insurance Consultant Scope of Work
<u>Action Suggested:</u> The Board may wish to authorize the Executive Director to incur additional expenses up to \$100,000 for health insurance consultancy charges.
a. Memo from Executive Director on Status of Consultant Work
b. Haynes Benefits Estimate to Complete Project (anticipated) | 1:30 p.m. |
| 9. | Break | 1:45 p.m. |
| 10. | VLCT Board Appointments
<u>Action Suggested:</u> The Board may wish to act on the recommendations of the VLCT Nominating Committee.
a. March 5, 2026, VLCT Nominating Committee Minutes | 1:50 p.m. |
| 11. | 2025 Financials
<u>Action Suggested:</u> The Board should accept the 2025 financial report. VLCT CFO Seth Abbene will present the 2025 Q4 financials and answer any questions.
a. VLCT 2025 Q4 Financials | 1:55 p.m. |
| 12. | Legislative Update
<u>Action Suggested:</u> No Action required. VLCT Director of Intergovernmental Relations Josh Hanford and VLCT Municipal Policy and Advocacy Specialist Samantha Shaheen will provide an update on legislative activity. | 2:15 p.m. |
| 13. | Executive Director Evaluation
<u>Action Suggested:</u> No action required. The Board may wish to discuss the performance of the Executive Director. | 2:45 p.m. |
| 14. | Executive Session (if necessary)
<u>Action Suggested:</u> The board may wish to go into executive session to discuss the evaluation of Executive Director. | 2:50 p.m. |
| 15. | Other Business | 2:55 p.m. |
| 16. | Adjourn | 3:00 p.m. |

DATES/TOPICS FOR UPCOMING BOARD MEETINGS

Thursday, April 16, 2026 @ 12:20 p.m.: *Board Policy Review, Appoint and Charge 2027/2028 Municipal Policy Committees*
 Thursday, June 18, 2026 @ 12:20 p.m. [In Person]: *2026 Q1 Financials, Municipal Service Awards*
 Thursday, September 10, 2026 @ 12:20 p.m. (Note: this is not the third Thursday): *2026 Q2 Financials, Nominations and Appointments, Town Fair Preview*
 Tuesday, October 6, 2026 @ 12:20 p.m. (Town Fair) [In

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BOARD OF DIRECTORS MEETING**

Person]: *Adopt 2027 Budget and Set Dues, Adopt Municipal
Policy for 2027/2028*

Thursday, November 12, 2026 @ 12:20 p.m. (Note: this is not
the third Thursday): *2026 Q3 Financials / Adopt Legislative
Priorities*

Thursday, December 17, 2026 @ 12:20 p.m.: *Adopt 2027 Work
Plan, Review Trust Contracts*