

VERMONT LEAGUE OF CITIES AND TOWNS BOARD OF DIRECTORS MEETING

Thursday, April 17, 2025
Hybrid Meeting - 12:20 p.m.
Via Zoom and in Person at:

VLCT Offices, the Vermont Room, 89 Main Street, Montpelier, VT

The next meeting of the Vermont League of Cities and Towns Board of Directors will take place on Thursday, April 17, 2025, in a hybrid format at the VLCT offices and on Zoom. Lunch will be served at 12 p.m. Members and the public may also participate [via Zoom](#). The Zoom link will open at 12 p.m. The meeting will be called to order at 12:20 p.m.

AGENDA

| <u>Item</u> | <u>Time</u> |
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| 1. Call to order by President; Introduction of new members and guests, if any. | 12:20 |
| 2. Additions and Deletions to the Agenda <u>Action Suggested:</u> Board members should review the agenda, including adding or deleting items, moving items to and from the consent agenda, and having the President, board members, and staff identify items to be added under “Other Business.” | 12:25 |
| 3. Consent Agenda <u>Action Suggested:</u> Approve all items in gross and without debate or amendment. A single member can demand a separate vote for any of the series offered. Items voted separately require a separate motion to approve and may be fully debated and amended at the end of the agenda. a. Approve Minutes of March 20, 2025, Meeting b. Accept April Personnel Report | 12:30 |
| 4. Northeast Delta Dental Renewal and Master Agreement <u>Action Suggested:</u> Approve the renewal package and authorize the Executive Director to sign the master agreement governing the VLCT / Northeast Delta Dental relationship. Sarah Thayer from Northeast Delta Dental and Kelley Avery, who manages the VLCT relationship with Delta Dental, will present the renewal and be available for questions. a. Northeast Delta Dental Renewal Rates b. Historical Northeast Delta Dental Rates c. Draft VLCT/Northeast Dental Marketing and Administration Agreement | 12:35 |
| 5. Organization Update <u>Action Suggested:</u> No action required. Ted Brady will provide an organizational update, including a review of the 2025 VLCT Workplan Tracker. a. April Organizational Update b. 2025 VLCT Workplan Tracker c. Amicus Brief Re: Burlington Short Term Rental Ordinance | 12:50 |
| 6. Review and Re-Adopt Existing Board Policies and Adopt New IT Policies <u>Action Suggested:</u> The Board should review the current board policies and consider readopting them. VLCT Director of IT Emmanuel Ajanma will be present to answer any questions about the newly-proposed IT Policies. a. Proposed Updated VLCT Board Policies b. 2025 VLCT Compensation Plan | 1:00 |
| | 1:15 |

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7. **VLCT Equity Work / Discussion About Implications of Federal Climate on Municipal Equity Work**
Action Suggested: The Board may wish to adopt the VLCT Equity Committee's 2025 Work Plan
 - a. **Memo Outlining VLCT's Equity Related Work (to be circulated Tuesday, April 14th)**
 - b. **Draft 2025 VLCT Equity Committee Work Plan**
8. **Break** 1:30
9. **Reconsider Reinstating Fees for VLCT Training and Programming** 1:35
Action Suggested: The Executive Committee recommends reconsidering the March decision to reinstate fees for VLCT Training and Programming. The Board may wish to consider a motion to do so.
10. **Authorize Executive Committee to Select a Real Estate Advisor for Vermont Association Hub Project** 1:45
Action Suggested: The Board may wish to authorize the Executive Director to enter into a contract with a real estate advisor.
 - a. **Memo to VLCT Building Committee Summarizing RFP Responses**
11. **Legislative Update** 2:00
Action Suggested: No action recommended. Josh Handford and Samantha Shaheen will provide a legislative update and answer questions about the session.
 - a. **Weekly Legislative Report (to be circulated Tuesday, April 14th)**
12. **VLCT Executive Director Evaluation** 2:30
Action Suggested: Members of the Executive Committee will present the outcome of the Executive Director's evaluation and may ask the Board to consider its recommendations.
 - a. **Executive Director Evaluation Memo (To Be Circulated by the Executive Committee)**
13. **Executive Session (anticipated)** 2:45
Action Suggested: The Board may wish to enter executive session to discuss the Executive Director's evaluation. If so, someone should make the following motion: "I move that the VLCT Executive Committee enter executive session to discuss the appointment or employment or evaluation of a public officer or employee in accordance with 1 V.S.A. § 313(a)(3). The Board may wish to invite the Executive Director to participate.
14. **Other Business** 2:50
15. **Adjourn** 3:00

DATES/TOPICS FOR UPCOMING BOARD MEETINGS

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| Thursday, June 26th - 2025 Q1 financials / Strategic Plan Review / Municipal Service Awards Thursday, September 11th - 2025 Q2 financials / Nominations and Appointments / Town Fair Preview Tuesday, October 7th - Adopt 2026 Budget and Set Dues Thursday, November 20th - 2025 Q3 financials / Adopt Leg Priorities Thursday, December 18th - Adopt 2026 Workplan |
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<https://us06web.zoom.us/j/83528687087?pwd=jLoLR1qF6sRJMouRjCmCOSEtWADzcU.1>

Meeting ID: 835 2868 7087

Passcode: 676464

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