

**MINUTES OF THE VERMONT LEAGUE OF CITIES AND TOWNS,
VLCT PROPERTY AND CASUALTY INTERMUNICIPAL FUND, INC. and
VLCT EMPLOYMENT RESOURCE AND BENEFITS TRUST, INC.
WORKING GROUP MEETING**

**VLCT Vermont Room, 89 Main Street, Suite 4
Montpelier, VT and via Zoom – Wednesday, July 8, 2026**

Directors Present: Mary Ann Goulette (VLCT), Aaron Frank (PACIF), Charles Safford (VERB/PACIF), Jessie Baker (VLCT), Karen Barber (VLCT/PACIF), Todd Odit (PACIF/VERB), Charlie Hancock (VLCT) and Bruce Urie (PACIF/VERB)

Staff Present: Ted Brady, Phil Latvis, Seth Abbene, Jessi Hill and Kelley Avery
Special Guests: Lynn McNamara, Gary Kupferer, Russell Young and Michael Gilbar

VLCT Board President Mary Ann Goulette called the meeting to order at 1:00 p.m. and asked for a motion to approve the minutes.

Upon motion (Barber/Hancock), duly adopted, the group voted unanimously to approve the June 23, 2026 meeting minutes as presented.

President Goulette asked for a motion to enter into Executive Session.

PACIF Board President Aaron Frank moved that the group find that premature general public knowledge of contract negotiations between PACIF, VERB and VLCT regarding the Administrative Services Agreement would clearly place PACIF and VERB at a substantial disadvantage and further moved that the working group of VLCT, PACIF and VERB board members go into executive session to discuss contractual negotiations between VLCT, PACIF and VERB and to invite Ted Brady, Phil Latvis, Lynn McNamara, Gary Kupferer, Seth Abbene, Jessi Hill, Michael Gilbar and Russell Young to join the executive session. **The motions were seconded by Charlie Hancock, all approved and the working group entered into executive session (1:02 p.m.).**

Kelley Avery left the meeting.

Upon motion (Hancock/Barber), duly adopted, the group voted unanimously to leave executive session and return to open meeting (3:36 p.m.).

Upon motion (Frank/Hancock), duly adopted, the group voted unanimously to adjourn meeting (3:36 p.m.).

Respectfully submitted,

Kelley Avery
PACIF/VERB Boards Assistant Secretary
As approved by the Working Group August 25, 2026.

Link to meeting recording [here](#)