

# VERMONT LEAGUE OF CITIES AND TOWNS

## Executive Committee Meeting

Thursday, December 4, 2025  
Hybrid Meeting via Zoom and in Person at VLCT Offices

### Minutes

**Present:** West Ruland Town Manager Mary Ann Goulette, Montgomery Selectboard Chair Charlie Hancock, South Burlington City Manager Jessie Baker, and VLCT Executive Director Ted Brady

Mary Ann called the meeting to order at 3:02 p.m.

Mary Ann asked if there were any changes to the agenda. No changes were made.

Charlie moved to approve the November 6, 2025, Executive Committee minutes. Jessie seconded the motion. The motion carried unanimously.

Ted provided the committee with a draft agenda for the December 18, 2025, VLCT Board meeting. He asked if anyone had any suggested changes, and specifically called attention to the legislative update – asking if anyone wanted Josh or Samantha to cover any specific issues.

Charlie said he wanted to follow up on the discussion about agricultural zoning issues. He understands that NOFA and other organizations are concerned VLCT's desire to allow municipalities to regulate agricultural operations within designated growth centers may create equity issues. Specifically, he understands they are concerned about land access issues for those that can't afford large swaths of land outside of growth centers. He asked to better understand where the last board meeting left the issue. Ted shared the statement VLCT adopted allowing municipalities to regulate agriculture in growth centers and prohibiting such regulation outside of growth areas gave VLCT flexibility to work with the Agency of Agriculture and other entities on a compromise solution.

Jessie shared that Josh and Samantha may wish to know that local option tax revenues are significantly lower for South Burlington – and that without the legislative change increasing the portion municipalities could retain – that municipalities would be facing a large shortfall. South Burlington's local option tax receipts for the most recent installment were 10 percent lower than last year. The increase from 70 to 75 percent retention resulted in a 4.8 percent reduction in actual collections.

Ted also shared that the Nominating Committee would be meeting on December 16<sup>th</sup> to consider making a recommendation to the Board on the 18<sup>th</sup> for a candidate to fill the current vacancy.

Mary Ann asked if there'd be any personnel announcements at the next Board meeting. Ted shared he didn't think so – but that he and staff are working on some realignment that may result in a limited number of staff having new roles and responsibilities.

Charlie moved to enter executive session to discuss personnel issues. Mary Ann seconded the motion. The motion passed unanimously, and the committee entered executive session at 3:16 p.m. The recording was stopped.

At 3:47 p.m., the committee came out of executive session and took no action.

In other business, Jessie shared that she would not be able to make the January board meeting, and

encouraged Mary Ann and Charlie to begin the evaluation process for the Executive Director in January as there is no February Board meeting. Ted said it would be good to set things up so that the March Executive Committee meeting could be spent on the evaluation.

Charlie shared that he may not be able to make the December board meeting as he will be traveling.

The meeting adjourned at 3:49 p.m. with no objection.

Submitted by Ted Brady

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To view a recording of the meeting, click [here](#).

Approved by the VLCT Executive Committee on December 4, 2025

DRAFT