

**MINUTES OF THE VERMONT LEAGUE OF CITIES AND TOWNS,
VLCT PROPERTY AND CASUALTY INTERMUNICIPAL FUND, INC. and
VLCT EMPLOYMENT RESOURCE AND BENEFITS TRUST, INC.
WORKING GROUP MEETING**

**VLCT Vermont Room, 89 Main Street, Suite 4
Montpelier, VT and via Zoom – Tuesday, August 25, 2026**

Directors Present: MaryAnn Goulette (VLCT), Aaron Frank (PACIF), Jessie Baker (VLCT), Karen Barber (VLCT), Judy Frazier (PACIF) Todd Odit (PACIF/VERB), Charlie Hancock (VLCT), Michael Hogan (VLCT), Bruce Urie (PACIF/VERB), Erik Wells (PACIF).

Staff Present: VLCT Executive Director Ted Brady, Phil Latvis, Phil Woodward, Jeremy Weiss.

Special Guests: Lynn McNamara, Gary Kupferer.

VLCT Board President Mary Ann Goulette called the meeting to order at 1:04 p.m. and asked for a motion to approve the agenda.

Upon motion (Frank/Hogan), duly adopted, the group voted unanimously to approve the agenda as presented.

VLCT Board President Mary Ann Goulette and asked for a motion to approve the minutes.

Upon motion (Frank/Hogan), duly adopted, the group voted unanimously to approve the July 8, 2026 meeting minutes as presented.

President Goulette welcomed newest member Judy Frazier and the Board members introduced themselves. President Goulette then asked for a motion to enter into Executive Session.

PACIF Board President Aaron Frank moved that the group find that premature general public knowledge of contract negotiations between PACIF and VLCT regarding the Administrative Services Agreement would clearly place PACIF at a substantial disadvantage and further moved that the working group of VLCT, PACIF board members go into executive session to discuss contractual negotiations between VLCT, PACIF and to invite Ted Brady, Phil Latvis, Phil Woodward, Lynn McNamara, Gary Kupferer, to join the executive session. **The motions were seconded by Charlie Hancock, all approved and the working group entered into executive session (1:05 p.m.).**

Ted Brady, Phil Latvis, Phil Woodward, and Jeremy Weiss left the meeting.

Upon motion (Hancock/Hogan), duly adopted, the group voted unanimously to leave executive session and return to open meeting (3:18 p.m.).

Upon motion (Urie/Hancock), duly adopted, the group voted unanimously to adjourn meeting.

Respectfully submitted,

Jeremy Weiss

Membership and Administrative Coordinator

As approved by the VLCT/PACIF/VERB Working Group September 22, 2026.

Link to meeting recording [here](#).