

# VERMONT LEAGUE OF CITIES AND TOWNS BOARD OF DIRECTORS MEETING

Thursday, January 15, 2026

12:20 p.m.

Hybrid Meeting – Via Zoom and

In Person at VLCT Offices, City Center, 89 State Street, Montpelier, VT

The next meeting of the Vermont League of Cities and Towns Board of Directors will take place on Thursday, January 15, 2026, in a hybrid format at the VLCT offices and on Zoom. Lunch will be served at 12 p.m. Members and the public may also participate [via Zoom](#). The Zoom link will open at 12 p.m. **The meeting will be called to order at 12:20 p.m.**

## AGENDA

- | <u>Item</u>   | <u>Time</u> |
|---|-------------|
| 1. Call to order by President; Introduction of new members and guests   | 12:20 p.m.  |
| 2. Additions and Deletions to the Agenda<br><u>Action Suggested:</u> Board members should review the agenda, including adding or deleting items, moving items to and from the consent agenda, and having the President, board members, and staff identify items to be added under “Other Business.”   | 12:25 p.m.  |
| 3. Consent Agenda Items<br><u>Action Suggested:</u> Approve all items in gross and without debate or amendment. A single member can demand a separate vote for any of the series offered. Items voted separately require a separate motion to approve and may be fully debated and amended at the end of the agenda.<br>a. <a href="#">Approve Minutes of December 18, 2025</a><br>b. <a href="#">Accept January Personnel Report</a><br>c. <a href="#">Approve Updated Inclement Weather Policy</a><br>d. <a href="#">Approve Updated Personnel Policies</a><br>e. <a href="#">Approve 2025 JohnsonLambert Audit Engagement Letter</a> | 12:30 p.m.  |
| 4. Organizational Update<br><u>Action Suggested:</u> No action required. Ted Brady will present the December VLCT Organizational Update.<br>a. <a href="#">January Organizational Update</a>  | 12:35 p.m.  |
| 5. VLCT Interlocal Insurance Plan Application<br><u>Action Suggested:</u> The Board may wish to move to allow the Executive Director to apply to DFR to offer an interlocal fully-insured health insurance plan. Haynes Benefits Principal Attorney Brittney Avila will join remotely to help answer questions.<br>a. <a href="#">Summary of Investigations Addressing Health Insurance Costs for Members</a><br>b. <a href="#">Scope of Work for Health Insurance Services</a><br>c. <a href="#">Haynes Benefit Legal Brief on Interlocal Plans</a><br>d. <a href="#">Haynes Benefits Sponsoring Entity Analysis Memo</a>              | 12:45 p.m.  |
| 6. Legislative Update<br><u>Action Suggested:</u> No action required. Josh Hanford and Samantha Shaheen will join the meeting to discuss the opening of the session.  | 1:00 p.m.   |

# VERMONT LEAGUE OF CITIES AND TOWNS BOARD OF DIRECTORS MEETING

7. **Executive Session to Discuss VLCT / VLCT PACIF / VERB Administrative Agreements and Addendum (anticipated)** 1:15 p.m.
8. **Authorize Signature of PACIF and VERB Annual Addendums** 2:00 p.m.  
Action Suggested: The Board may wish to formally authorize the Executive Director to sign the annual addendums to the administrative support service agreements for PACIF and VERB. (These materials will be distributed the week of January 12<sup>th</sup>)
9. **Board Resolutions** 2:15 p.m.  
Action Suggested: The Board may wish to adopt the following resolutions.  
a. **Recognizing Jeff Mobus' 20 Years of Service to the Town of Springfield**
10. **Other Business** 2:20 p.m.
11. **Adjourn** 2:30 p.m.

## DATES/TOPICS FOR UPCOMING BOARD MEETINGS

Thursday, March 19, 2026 @ 12:20 p.m.: *2025 Q4 Financials, Conflict of Interest Training*

Thursday, April 16, 2026 @ 12:20 p.m.: *Board Policy Review, Appoint and Charge 2027/2028 Municipal Policy Committees*

Thursday, June 18, 2026 @ 12:20 p.m. [In Person]: *2026 Q1 Financials, Municipal Service Awards*

Thursday, September 10, 2026 @ 12:20 p.m. (Note: this is not the third Thursday): *2026 Q2 Financials, Nominations and Appointments, Town Fair Preview*

Tuesday, October 6, 2026 @ 12:20 p.m. (Town Fair) [In Person]: *Adopt 2027 Budget and Set Dues, Adopt Municipal Policy for 2027/2028*

Thursday, November 12, 2026 @ 12:20 p.m. (Note: this is not the third Thursday): *2026 Q3 Financials / Adopt Legislative Priorities*

Thursday, December 17, 2026 @ 12:20 p.m.: *Adopt 2027 Work Plan, Review Trust Contracts*

## 2026 VLCT Board of Directors Meetings via Zoom:

<https://us06web.zoom.us/j/88234220029?pwd=esFsjZGgHJfzJQHGcknrsQEikbn2UR.1>

Meeting ID: 882 3422 0029

Passcode: 602280

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